

**WEST CHILTINGTON PARISH COUNCIL**  
**Neighbourhood Plan Steering Group Meeting**  
**at 5.00 pm on Monday 17<sup>th</sup> July 2017**  
**Venue: Parish Council Reading Room**

**Present:** Councillors M Monks, R Gustar & S Davis, Parish Clerk, Anna Chambers; Maureen Chaffe, Judy Fryer

1. **Appoint Chairman for the meeting** - Marshall Monks was appointed
2. **Apologies for absence** - there were no apologies
3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can only make proposals, not decisions on matters relating to the Neighbourhood Plan. Any such proposals will be referred to the parish council for decision.
4. **Review Regulation 14 Responses**
  - Responses were reviewed and are to be updated by MC
5. **Date of next meeting**

9<sup>th</sup> August 2017