

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group
Notes of #3 Meeting held
at 7.00 pm on Tuesday 21 June 2016

Present: Councillors S Davis, and M Monks; Judy Fryer and Sam Shippen

- 1. Appoint Chairman for the meeting** – Marshall Monks was appointed.
- 2. Apologies for absence** – Councillors Bob Gustar & Trevor Kensett and Clive Needham.
- 3. Declaration of interest** – none made.
- 4. Non-Development Actions**

The items from the previous meeting were considered:

18. Issue 9 – Flooding.

ACTIONS:

SD had been through the N Plans from other places and could not find any surface water action plans.

MM – has reviewed register of Highways matters compiled for Open Spaces Committee;

We may need to lessen the actions identified to be included in rewrite.

28. Village Design Statement.

SD circulated her notes from a review of the VDS.

ACTIONS:

ALL – Go through VDS and SD Notes and identify important sections before next meeting for review at the meeting.

RG – to speak to Denis Wright about Parish online access for maps.

39. – Pulborough PC Comments

ACTIONS:

MM – to speak to Pulborough & Storrington PC's to progress.

48. Green space designations

JF has reviewed the document & circulated her notes.

SD met Jess Price from Sussex Wildlife Trust who may be able to offer assistance **ACTIONS:**

In rewrite Pg. 30 incorporate additional sites as identified in JF notes.
Policy E1 rewrite to reflect JF Notes.

49. School Places

SS has contacted West Chilton School to ascertain policy, this is a WSCC county wide policy which can be referred to. No further action needed.

52. Public Transport

Original plan was to try to influence bus companies so buses linked with trains in Pulborough

ACTIONS:

SS & JF – to look at re-wording the policy to reflect intention.

55 CIL

SS circulated current CIL List from 2015.

ACTION: AFTER N PLAN IS AGREED – update CIL list and keep reviewing to ensure inclusion of projects

59 Objectives 1 & 3

ACTIONS:

MM – to review – Obj 1 to add words; Obj 3 to review wording.

60 Objective 4

Include in VDS review (28 above)

64. Objective 10, 11 & 12

ACTIONS:

Objective 10

SD – to review & reword will engage with SWT. Remove 4/5

Include in list for Planning Consultant to review into a policy E2? (new policy)

74. Link to 48/121 – SD dealing with this.

77. Land use/Non Statutory (Pg32 onwards) Extract the policies and put a note to Maggie Williams to seek advice re whether any can be pulled into statutory policies.

78. Give to PT for amendment.

91 SWOT

ACTIONS: SD to undertake this.

97 Historic England

ACTIONS: we need a local list. It was suggested that Bruce Fryer, Dan Weaver, Rosemary, Mike Hobbs, Reg Slater be approached to assist. JF to request.

Listed Buildings list was drawn up by NK.

100 – MM to ask F Davis, S Booth, I Walters to task.

121 – covered under 48/74

123-129 covered in Heritage review.

136 – SS to check policy with RT.

141 – include Thakeham policy

148 – agree to include AiRS comments

SS to pull all comments into a single document with an additional column and identify actions.

5. To consider draft recommendations on approach to handling development issues – no consideration given other than requesting Steering group members to familiarise themselves with the issues/comments.

6. To consider position with schedule of services agreement for external Consultant – Sam confirmed that AiRS have 22 hours remaining in paid contract.

7. Identify & agree next steps – MM has spoken to Phil Tapsfield who used Page Plus Publisher software to prepare original draft NP. He is willing to continue with the drafting going forward.

8. Date of next meeting – 21/7/16 at 7pm