

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group
#32 Meeting
on Tuesday 24th July 2018 at 4pm
Venue: Parish Council Reading Room

Present: J Fryer, R Gustar, M Monks, M Chaffe (Process Matters), Debbie Jarvie - Assistant Parish Clerk

1. **Appoint Chairman for the meeting** - M Monks was appointed

2. **Apologies for absence** - S Davis

3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can make proposals, not decisions on matters relating to the Neighbourhood Plan. Any such proposals will be referred to the Parish Council for decision. -

No declarations of interest noted.

4. Review of HDC Fair Share housing allocation

Councillor Monks reviewed figures on spreadsheet and numbers discussed. Findings to be incorporated into NP draft plan

5. Create up to date 'to do' list for next meeting

MQ - Facilities/Constraints of settlement

MM - Steele Close

RG - Roads and transport

JF - Housing site review in West Chiltington

SD - Housing site review in surrounding Parish's - Thakeham, Pulborough, Storrington and Billingshurst

6. Review quotation for Landscape Character Assessment

Due to cost and time implications and previous work carried out by NPSG this will be carried out and completed by MQ and RG

7. Date of next meeting - 15th August 2018 - 4pm

4.

6. **Date of next meeting - Wednesday 15th August at 4pm**

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